

MAYOR
Frederick H. May
DEPUTY MAYOR
H. Kevin Clark



TRUSTEES
Christine O. Heisman
Timothy J. Slisz
Wayne R. Shipman

INSTRUCTIONS FOR FENCE APPLICATION

All fences erected in the Village of Fairport require a fence permit. If an existing fence is removed for any reason, a Permit **must** be issued before it is replaced or a new fence erected. For a complete description of the fence requirements, please refer to chapter 55-34B of the Village Code.

Applicants must submit a survey map of the premises, showing all structures on the premises, location of the new fence including all dimensions, and the completed application. No fence shall be constructed or erected in a front yard of a principal building. No fence may exceed six feet in height, except as otherwise stated in Code. No fence will be permitted so as to encroach upon a public right-of-way or to be closer than three feet to a sidewalk.

To expedite your permit, be sure you have furnished **all** of the information asked for and enclose your instrument survey map.

An inspection of the proposed fence location must be made prior to the issuance of the permit. This inspection will be made as soon as the fence location has been staked out and reviewed. It would be to your advantage to have this stakeout completed when you return your application to the Building Department.

Periodic inspections may be made while construction is in progress.

After the application is approved a Fence Permit may be issued. There is a \$30 fee for a Fence Permit. You may **not** start construction until you receive the issued permit.

VILLAGE OF FAIRPORT

APPLICATION FOR FENCE PERMIT

For complete description of fence ordinance, see Chapter 55-34B, Village of Fairport Code.

Attach to this application:

Tape location or instrument survey map of the premises showing:

- ✓ All structures and buildings on the premises, including existing fence(s)
- ✓ Dimensions locating all of the above
- ✓ Dimensions and location of fences in this application
- ✓ Dimensions and location of all gates or openings in fence

Owners Name	Telephone Number
Address	
Installers Name	
Workmen's Compensation	
Type of Fence	
Height of Fence	

I understand that all fences must be maintained in a sound, upright condition, and that if this fence is not erected within **six months** of the date of the permit, the permit will become null and void.

Date
Owner's Signature

Date stake-out checked	
Fee \$30.00	Date paid
Building Inspector	